

# **Timberlane II – Clubhouse Inventory**

Thank you for renting the Timberlane II Community Clubhouse! The following is a detailed inventory of the clubhouse at the time of rental. You are responsible for ensuring that all items are intact, the way you found them, and put back into place.

**DO NOT REMOVE ARTWORK FROM WALLS, USE PUSH PINS, NAILS OR TAPE ON WALLS.**

You will be billed for any damage to walls or artwork.

Renters Name: \_\_\_\_\_

Renters Address: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Quantity	Item	Quantity Renters Inventory Checked	Quantity Renters Initials	Quantity Boards Inventory Checked	Board's Initials
<b>Top Level</b>					
2	Black Leather Couch				
1	Black Leather Loveseat				
2	Black Leather Chair				
2	Black Leather Ottoman				
2	Glass Top End Table				
1	Glass Top Coffee Table				
1	Gas Grill with Cover				
1	Coat Rack				
1	Fireplace Screen				
<b>Kitchen</b>					
2	Microwave				
1	Coffee Maker				
1	Refrigerator				
1	Stove Top/Oven				
4	Trash Can				
<b>Lower Level</b>					
4	Cherry Meeting Tables				
8	Black Fabric Chairs				
<b>Lower Level Closet</b>					
48	Black Metal Chair				
7	Various Card Table				

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2	Card Tables				
6	6' Foldable Tables				
2	Floor Fan				
2	Brooms				
1	Dustpan				
1	Vacuum				
1	Small Step Ladder				
<b>Entire Clubhouse</b>					
11	Wall Mounted Pictures				

**Please turn this form in, after your event, with clubhouse keys and fan remotes to your original point of contact. If anything is missing, please note on the form and provide details. You will be billed for any missing items.**