

TIMBERLANE II PROPERTY OWNERS ASSOCIATION
c/o: Management De Novo, Inc.
5256 S. Mission Road, Suite # 307 Bonsall, CA. 92003
Office: (760) 724-2001 / Fax: (760) 295-8120
WeCare@mgmtdenovo.com

Date Received

OFFICE USE

**REQUEST FOR ARCHITECTURAL APPROVAL
FOR PROPOSED IMPROVEMENTS**

Name: _____

Address: _____

Telephone No: _____

Please submit this request well in advance of requested date of construction, and allow at least two weeks for the Architectural Committee (ARC) to investigate the request before submitting it to the Board of Directors for approval. The Board will consider the request at their monthly meeting. Homeowners will receive a response from the Board within 45 days of receipt or request.

Approval must be granted prior to start of construction.

I hereby request approval of the construction of the following improvement to my property:

Description of Proposed Improvements must include copy of plans, sketched, scale drawings, photos, brochures, and/or other relevant information, such as colors and materials used, that provide a reviewer with a clear idea of planned improvement.

START DATE: _____

EXPECTED COMPLETION DATE: _____

ADJOINING NEIGHBORS NOTIFIED AND APPROVE OF REQUEST: Yes _____ No _____

Signature of adjoining neighbors for approval on all changes and modifications:

Name and address

Signature

Name and address

Signature

Name and address

Signature

Name and address

Signature

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I acknowledge that as a Homeowner, I am Responsible and Liable for any Damage done to the Common Area and Structure during and/or after Construction of Improvements. I acknowledge that I have notified my neighbors of intent to conduct construction. I acknowledge that I will obtain Building Permits if required by the City of San Diego. Please do not construe this letter as a permit to build that can only be obtained from the City of San Diego.

Failure to obtain approval from Architectural Committee prior to making exterior changes or additions may result in the homeowner being required to modify or remove the additions or changes already made.

Please attach sketch, photograph, or other visual illustration of desired addition.

Homeowner's signature: _____

Date: _____

Architectural Committee Action/Recommendation:

Approved _____ Disapproved _____ More Information Needed _____

Date _____

Comments:

Final Decision from Board of Directors:

Approved _____ Disapproved _____ More Information Needed _____

Date _____

Comments:

Improvement Inspected and Approved by: _____

Date: _____

Enclosure (2)